

**MINUTES  
PUBLIC SERVICE BOARD  
CITY OF EL PASO  
November 4, 2020**

The regular meeting of the Public Service Board was held via video conference, Wednesday, November 4, 2020.

**PSB MEMBERS PRESENT**

Dr. Kristina D. Mena, Chair  
Dr. Ivonne Santiago, Vice-Chair  
Terri Garcia, Secretary-Treasurer  
Dee Margo, Ex-Officio Member  
Christopher A. Antcliff, Member  
Henry Gallardo, Member  
Bryan Morris, Member

**PSB MEMBERS ABSENT**

**PSB EMPLOYEES PRESENT**

John E. Balliew, P.E., President and Chief Executive Officer  
Daniel Ortiz, General Counsel

**EPWATER EMPLOYEES PRESENT**

Alan Shubert, Vice President  
Marcela Navarrete, Vice President  
Art Duran, Chief Financial Officer  
Lisa Rosendorf, Chief Communications and Government Affairs Officer  
Alfredo Solano, Chief Information Officer  
Zulema Jamis, Interim Executive Assistant  
Gilbert Trejo, Chief Technical Officer  
Israel Chavez, Senior Network Administrator  
Diana Ortega, Utility Purchasing & Contract Manager  
Rose Guevara, Senior Purchasing Agent  
Edgar Campos, Utility Information Systems Manager  
Alma De Anda, Utility Land & Water Rights Manager  
Martin Noriega, Utility Chief Operations Officer  
Felipe Lopez, Utility Chief Operations Officer  
Paul Rivas, Utility Chief Operations Officer  
Richard Wilcox, Water Supply Manager  
Irazema Rojas, Capital Improvement Program Manager  
Sol Cortez, Assistant General Counsel  
Michaela Grambling, Assistant General Counsel  
Ivan Hernandez, Engineering Division Manager

**GUESTS**

none

**MEDIA**

none

The Public Service Board meeting was called to order by Dr. Mena at 10:00 a.m. A quorum of its members was present. After a moment of silence, those in attendance joined Dr. Mena, in reciting the Pledge of Allegiance.

### **CONSENT AGENDA**

On a motion made by Dr. Santiago, seconded by Mr. Gallardo and unanimously carried, the Board took action on the following agenda items:

**1. CONSIDERED AND APPROVED THE MINUTES OF THE REGULARLY SCHEDULED MEETING HELD ON SEPTEMBER 9, 2020 AND THE REGULARLY SCHEDULED MEETING HELD ON OCTOBER 14, 2020.**

The Board approved the minutes of the regularly scheduled meeting held on September 9, 2020 and the regularly scheduled meeting held on October 14, 2020.

**2. CONSIDERED AND APPROVED A RESOLUTION ALLOWING FOR THE ADDITION OF STAFF AS AN AUTHORIZED REPRESENTATIVE OF THE EL PASO WATER/PUBLIC SERVICE BOARD FOR THE TEXAS SHORT TERM ASSET RESERVE PROGRAM (TEXSTAR) INVESTMENT POOL ACCOUNTS.**

The Board approved a resolution allowing for the addition of staff as an authorized representative of the El Paso Water/Public Service Board for the Texas short term asset reserve program (TEXSTAR) investment pool accounts.

### **REGULAR AGENDA**

**3. ANNOUNCEMENT OF THE 2020 ASSOCIATION OF METROPOLITAN WATER AGENCIES (AMWA) SUSTAINABLE WATER UTILITY MANAGEMENT AWARD TO EL PASO WATER.**

Ms. Lisa Rosendorf, Chief Communications and Government Affairs Officer provided a presentation to the Board regarding this item (copy on file in Central Files). The Association of Metropolitan Water Agencies (AMWA) presents top utility management awards annually through a competitive selection process. The Sustainable Water Utility Management Award spotlights efforts of water utilities to “implement long-term and innovative economic, environmental and social endeavors.” For 2020, EPWater prepared and submitted an award application and was selected along with eight other water utilities nationally to receive the Sustainability award. EPWater also received this award in 2014, to be eligible for a second award, a utility most show new innovative initiatives successfully implemented since the last award. The Board members thanked everyone for a job well done.

**4. CONSIDERED AND APPROVED TASK ORDER NUMBER 2, AMENDMENT 1 TO THE PROFESSIONAL SERVICES CONTRACT AWARDED TO MORENO CARDENAS, INC. FOR CONSTRUCTION PHASE SERVICES FOR THE SAM SNEAD STORM DRAIN SYSTEM IN THE AMOUNT OF \$218,400, AND AUTHORIZE FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL CONSTRUCTION PHASE SERVICES AND DESIGN PHASE SERVICES IN AN ESTIMATED AMOUNT OF \$80,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS**

Mr. Ivan Hernandez, Utility Engineering Division Manager began a presentation and Mr. Gilbert Trejo, Chief Technical Officer continued the presentation to the Board regarding this item (copy on file in Central Files). The Sam Snead Storm Drain System is the second phase of improvements to the Pico Norte Pond System. The first phase consisted of expanding the Pico Norte Pond to collect, capture and store the 100-year storm event runoff volume. Sam Snead Drive is a 4-lane roadway collector which currently collects, captures and conveys storm water runoff via surface flow into the Pico Norte Pond. The contributing watershed area

generates run-off that overwhelms the Sam Snead Drive roadway corridor. Therefore, this second phase of improvements it to help mitigate the flooding on Sam Snead Drive and the adjacent residences by installing capture and underground infrastructure. During construction additional construction management services were required due to unforeseen conditions that delayed the project including: over excavation of unsuitable material at the pond outfall, sanitary sewer force main conflict, and unexpected weather delays.

On a motion made by Dr. Santiago, seconded by Mr. Morris and unanimously carried, the Board approved Task Order Number 2, Amendment Number 1 to the professional services contract awarded to Moreno Cardenas, Inc. for construction phase services for the Sam Snead Storm Drain System in the amount of \$218,400, and authorize future task orders or amendments to be issued under this contract for additional construction phase services and design phase services in an estimated amount of \$80,000, provided that funding is available in the approved budget for the task orders or amendments.

**5. CONSIDERED AND REJECTED THE SOLE BID RECEIVED FROM AMARU MOTORS 3 LLC, DBA CHARLIE CLARK NISSAN FOR BID NUMBER 61-20, VEHICLES AND EQUIPMENT**

Ms. Diana Ortega, Utility Purchasing & Contract Manager provided a presentation to the Board regarding this item (copy on file in Central Files). 27 new vehicles are needed to be replace and supplement vehicles in the existing fleet. Staff received and reviewed one sole bid from Amaru Motors 3 LLC, dba Charlie Clark Nissan and determined the bid amounts received for line items one through seven are 62% above EPWater's estimate. Line items eight through twelve are a no bid, therefore, staff is recommending the rejection of the sole bid received. Staff will re-evaluate the vehicles bid specifications and rebid or procure through available buy boards. Ms. Ortega addressed questions from the Board regarding this item.

On a motion made by Mr. Morris, seconded by Mr. Antcliff and unanimously carried, the Board rejected the sole bid received from Amaru Motors 3 LLC, dba Charlie Clark Nissan for Bid Number 61-20, Vehicles and Equipment.

**6. CONSIDERED AND AWARDED BID NUMBER 68-20, SODIUM HYPOCHLORITE 10% AND 12.5% TO DPC INDUSTRIES, INC., THE SOLE RESPONSIVE, RESPONSIBLE BIDDER IN THE ESTIMATED ANNUAL AMOUNT OF \$632,700 FOR A TERM OF ONE YEAR, WITH THE OPTION FOR TWO, ONE-YEAR EXTENSIONS.**

Ms. Ortega provided a presentation to the Board regarding this item (copy on file in Central Files). Sodium Hypochlorite 10% is used by the wastewater treatment plants for the cleaning of scrubbers and for odor control. Sodium Hypochlorite 12.5% is utilized by the water treatment plants for water disinfection purposes. This bid is 4.4 % higher than previous bid from 2017, equating to an increase of \$26,830.

On a motion made by Mr. Gallardo, seconded by Dr. Santiago and unanimously carried, the Board awarded Bid 68-20, Sodium Hypochlorite 10% and 12.5% to DPC Industries Inc., the sole responsive, responsible bidder in the estimated annual amount of \$632,700 for a term of one year, with the option for two, one-year extensions.

**7. CONSIDERED AND ADOPTED A RESOLUTION AUTHORIZING THE PRESIDENT/CEO OR DESIGNEE TO ISSUE MASTER CONTRACTS WITH AWARDED VENDORS PARTICIPATING IN APPROVED COOPERATIVE PURCHASING PROGRAMS FOR AN ESTIMATED ANNUAL CONTRACT AMOUNT OF \$500,000 PER INDIVIDUAL MASTER CONTRACT AND TO SIGN ANY AND ALL DOCUMENTS TO EFFECTUATE THE PURCHASE.**

Ms. Ortega provided a presentation to the Board regarding this item (copy on file in Central Files). On April 9, 2014, a resolution was approved authorizing the President/CEO to participate in Purchasing Cooperative Programs and sign required documentation, Interlocal Agreements and any other documents necessary to fulfill participation requirements. Currently EPWater participates in the following Buyboards: DIR (Texas Department of Information Resources), GSA (General Services Administration), HCDE (Harris County

Department of Education), HGAC (Houston-Galveston Area Council), OMNIA Partners (formerly U.S. Communities and National IPA), ESC Region 19 (Education Service Center-Region19) Sourcewell (Sourcewell Cooperative Purchasing – formerly NJPA), TARRANT County, Texas (Cooperative Purchasing Program), Texas Association of School Boards (TASB), TX.SMARTBUY, TXDOT-Open Market P.O., and State Emergency Management Contingency Contracts. Ms. Ortega addressed questions from the Board regarding this item. Ms. Ortega and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Mr. Antcliff, seconded by Mr. Gallardo and unanimously carried, the Board adopted a Resolution authorizing the President/CEO or Designee to issue Master Contracts with awarded vendors participating in approved Cooperative Purchasing Programs for an estimated annual contract amount of \$500,000 per individual Master Contract and to sign any and all documents to effectuate the purchase.

## **8. MANAGEMENT REPORT**

- Update on recent grant agreements and funding priorities-Ms. Lisa Rosendorf, Chief Communications and Government Affairs Officer discussed a presentation to the Board regarding this item (copy on file in Central Files). EPWater has received funding agreements of \$28.3M and funding proposals of \$22.1M from different funding agencies for various EPWater projects. In addition, EPWater will continue to seek funding for COVID-19 expenses. The Board congratulated everyone for a great effort in coordination to get grants submitted. Ms. Rosendorf addressed questions from the Board regarding this item.
- IGSA Agreement with Fort Bliss-Mr. Gilbert Trejo, Chief Technical Officer discussed a presentation to the Board regarding this item (copy on file in Central Files). He discussed the Intergovernmental Support Agreements that are a new mechanism to create partnerships between local government and the military installations they host. They were created by congress in 2013. Some highlights of using IGSA's include: they are not based within the Federal Acquisition Regulations, they can be accomplished faster, are generally less expensive to develop and execute; they are sole-source agreements with local government entities; local wage rates apply not Davis-Bacon or Service Contract Act wages; the services that can be provided are considered "installation support services" (i.e. goods, services, projects, infrastructure, utilities). IGSA's benefit the military by reducing installation support services costs; improving contracting and project delivery efficiency. El Paso Water will benefit from an IGSA by providing an alternate source of revenue and it will build on and continue the partnership with Fort Bliss. The community will benefit from an IGSA by supporting local small businesses by increasing their accessibility to fort bliss-meaning our typical providers of goods and services, and contractors will be able to do work on Fort Bliss; reducing the cost of doing business at Fort Bliss. EPWater and Fort Bliss staff have coordinated and identified two potential IGSA agreements for Engineering Services and Stormwater System Maintenance. The Engineering IGSA would allow EPWater to provide Fort Bliss w/technical expertise to include engineering studies and design, GIS mapping, and water resource planning, etc. The Stormwater IGSA would have EPWater provide operation and maintenance to the fort bliss stormwater system. This IGSA is still in development of the concept so this IGSA is on a different schedule than the engineering IGSA, which be brought to the board for approval as early as January 2021. Mr. Alan Shubert addressed a comment to the Board regarding this item.
- Capital Improvements Program Management Report-Ms. Irazema Rojas, Capital Improvement Program Manager discussed a presentation to the Board regarding this item (copy on file in Central Files). The Capital Improvements Program which is now aligned with the strategic plan and addressed primarily 4 objectives; Customers, Financial Steward Ship, Internal Processes and People, Tools & Technology. The concept is to accomplish a lower perspective objective, to directly or indirectly accomplish higher perspective objectives. At the foundation of the Strategic Plan it can find the objective to Improve Infrastructure, which is divided into 3 major areas where most of the funding in the CIP is allocated. Projected annual expenditures meet this objective which are approximately of \$175.3M; Infrastructure Reliability-\$113.3M; Growth Requirements-\$47.5M; Flood Control-\$14.5M.

Ms. Rojas discussed various projects under these 3 major areas. Ms. Rojas went on to discuss Improvement of Land and Water Management, Strengthen Stakeholder Partnerships were discussed, Under the current expenditures for Water & Wastewater, and the Stormwater Systems expenditures for FY20-21.

**9. PUBLIC COMMENT: THE PSB WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.**

No member of the public signed up or requested to speak, no public comment was made.

**EXECUTIVE SESSION**

On a motion made by Mr. Antcliff, seconded by Mr. Morris, and unanimously carried, the Board retired into Executive Session at 10:52 a.m., November 4, 2020, pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Section 551.071 through 551.076 to discuss the following:

Section 551.071 Consultation with Attorney  
Section 551.072 Deliberation Regarding Real Property  
Section 551.074 Personnel Matters

**a. Section 551. 072. Deliberation regarding Real Property**

The Board will deliberate regarding whether the following property can be declared inexpedient to the stormwater system, property is located in East El Paso, off Giles Road in the County of El Paso, and legally described as portion of Tract 1-B-3-A-2, and a portion of Tract 1-U-1, Block 5, Ascarate Grant, El Paso County, Texas, consisting of approximately 0.2796 acres.

On a motion made by Mr. Antcliff seconded by Mr. Morris and unanimously carried, the Board reconvened in open session at 11:04p.m.


**THE BOARD DELIBERATED REGARDING WHETHER THE FOLLOWING PROPERTY CAN BE DECLARED INEXPEDIENT TO THE STORMWATER SYSTEM, PROPERTY IS LOCATED IN EAST EL PASO, OFF GILES ROAD IN THE COUNTY OF EL PASO, AND LEGALLY DESCRIBED AS PORTION OF TRACT 1-B-3-A-2, AND A PORTION OF TRACT 1-U-1, BLOCK 5, ASCARATE GRANT, EL PASO COUNTY, TEXAS, CONSISTING OF APPROXIMATELY 0.2796 ACRES.**


Motion made by Ms. Garcia and seconded by Mr. Antcliff and carried that the President and CEO be authorized to proceed with the acquisition of land in the manner approved by the Board and in accordance with the terms and conditions specified by the Board, and sign any and all documents necessary to complete the purchase.

**ADJOURNMENT**

On a motion made by Mr. Gallardo, seconded by Ms. Garcia and unanimously carried, the meeting adjourned at 11:05a.m., November 4, 2020.

ATTEST:

  
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Kristina Mena-Chair

  
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Secretary-Treasurer

**SPECIAL MEETING MINUTES OF THE  
PUBLIC SERVICE BOARD  
AND THE  
PUBLIC SERVICE BOARD SELECTION COMMITTEE  
CITY OF EL PASO**

**November 5, 2020**

A special meeting of the Public Service Board and the Public Service Board Selection Committee was held via video conference Thursday, November 5, 2020.

**PSB SELECTION COMMITTEE MEMBERS PRESENT**

Mayor Dee Margo, Committee Chair  
Dr. Kristina D. Mena, PSB Chair  
Dr. Ivonne Santiago, PSB Vice-Chair  
Terri Garcia, PSB Secretary-Treasurer  
Christopher A. Antcliff, Member  
Henry Gallardo, PSB Member  
Bryan Morris, PSB Member  
Terri Garcia, PSB Member  
Dr. Richard Teschner, Representing District 1  
Joe Cardenas, Representing District 2  
Richard Castro, Representing District 3  
Nicolas Costanzo, Representing District 4  
Deborah Torres, Representing District 6  
Richard Martinez, Representing District 7

**PSB SELECTION COMMITTEE MEMBERS ABSENT**

Vacant, Representing District 5  
Vacant, Representing District 8

**PSB EMPLOYEES PRESENT**

John E. Balliew, P.E., President and Chief Executive Officer  
Daniel Ortiz, General Counsel

**EPWU EMPLOYEES PRESENT**

Alan Shubert, Vice President  
Zulema Jamis, Interim, Executive Assistant  
Lisa Rosendorf, Chief Communication & Government Affairs Officer  
Juan Gonzalez, Assistant General Counsel

**MEDIA**

None

**GUESTS**

None

The special meeting was called to order by Mayor Margo at 5:32 p.m. A quorum of the Public Service Board and the Public Service Board Selection Committee, (here therefore known as the "Committee") was present.

## AGENDA

### **1. CONSIDERED AND TOOK ACTION REGARDING PUBLIC SERVICE BOARD APPLICATIONS, IF ANY, RECEIVED AFTER THE POSTED DEADLINE.**

Ms. Zulema Jamis, Interim Executive Secretary, informed the Committee that no additional applications were received after the established deadline. Therefore, no additional action was taken.

### **2. CONSIDERED AND TOOK ACTION, TO INCLUDE SELECTION OF THE TOP THREE CANDIDATES, RANKING OF THE TOP CANDIDATES AND ADOPTION OF A RESOLUTION MAKING A RECOMMENDATION TO CITY COUNCIL IN REGARD TO THE APPLICATIONS THAT MEET THE SELECTION CRITERIA OF HAVING EXPERTISE IN THE AREA OF GENERAL BUSINESS MANAGEMENT.**

Ms. Jamis addressed the Committee of four applications received for the General Business Management position. Mayor Margo opened the floor for comments from the Committee regarding each candidate. The committee commented regarding qualification and conflict of interested. Mr. Daniel Ortiz, General Counsel, addressed the Committee and recommended that the Committee must first identify their top three candidates from the group for qualified applicants. This will determine which three candidates will be selected to move on to round two. Ms. Jamis asked each Committee member to score the top three candidates, the points were tallied for each of the four candidates with the following results:

Richard Dayoub	0 points
Sam Preckett	5 points
Charlie Intebi	5 points
John Hjalquist	13 points

Ms. Jamis addressed the Committee of the top three candidates that will move on to round two.

John Hjalquist	13 points
Sam Preckett	5 points
Charlie Intebi	5 points

At this time Ms. Jamis asked each Committee member to rank the top three candidates with the highest scores in order of personal preference using the following method: 1<sup>st</sup> preference = 3 points; 2<sup>nd</sup> preference = 2 points; 3<sup>rd</sup> preference = 1 point. Once each Committee member ranked the top three candidates by personal preference, the points were tallied for each of the three candidates with the following results:

John Hjalquist	37 points
Charlie Intebi	8 points
Sam Preckett	6 points

The candidates were ordered, and ranked 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> based on the total preference points received:

1 <sup>st</sup>	John Hjalquist	37 points
2 <sup>nd</sup>	Charlie Intebi	8 points
3 <sup>rd</sup>	Sam Preckett	6 points

Mayor Margo requested a motion to approve and submit the candidate to City Council for consideration and selection. On a motion made by Dr. Richard Teschner, seconded by Mr. Richard Martinez, and unanimously carried, the Committee approved the following candidates to be submitted to City Council for review and

consideration, in the ranking preference noted below, for the General Business Management position on the Public Services Board (Resolution attached):

1 <sup>st</sup>	John Hjalmquist	37 points
2 <sup>nd</sup>	Charlie Intebi	8 points
3 <sup>rd</sup>	Sam Preckett	6 points

**3. CONSIDERED AND TOOK ACTION, TO INCLUDE SELECTION OF THE TOP THREE CANDIDATES, RANKING OF THE TOP CANDIDATES AND ADOPTION OF A RESOLUTION MAKING A RECOMMENDATION TO CITY COUNCIL IN REGARD TO THE APPLICATIONS THAT MEET THE SELECTION CRITERIA OF HAVING EXPERTISE IN THE AREA OF FINANCIAL MANAGEMENT.**

The committee agreed to extend the deadline to receive additional applications for the Financial Management position and reconvene on December 10, 2020. On a motion made by Mr. Christopher Antcliff, seconded by Dr. Richard Teschner, and unanimously carried, the Committee approved to receive additional applications for the Financial Management position and reconvene on December 10, 2020.

**4. CONSIDERED A TIMELINE FOR THE PROPOSED PUBLIC SERVICE BOARD APPOINTMENT.**

In conjunction with Item 3, a timeline for appointment was presented and discussed.

The list of candidates for the General Management vacant position would be provided to City Council. Ms. Jamis informed the Committee she would send the information to the City Manager and City Clerk. On December 8, 2020, City Council will consider and decide whether to select a candidate for the position or reject all candidates and request the Committee to begin the selection process again. If a candidate is selected for the General Management position, the new member will be sworn in at the PSB Meeting on January 13, 2021.

**PUBLIC COMMENT: THE PUBLIC SERVICE BOARD SELECTION COMMITTEE CHAIR WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.**

No member of the public signed up or requested to speak. There were no comments from the public

**ADJOURNMENT**

On a motion made by Dr. Teschner, seconded by Mr. Morris the meeting adjourned at 5:58p.m., November 5, 2020.

ATTEST:

  
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Secretary-Treasurer

  
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Chair, PSB Selection Committee

  
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Chair, PSB



**SPECIAL MEETING MINUTES OF THE  
PUBLIC SERVICE BOARD  
CITY OF EL PASO**

**November 17, 2020**

A special meeting of the Public Service Board was held via video conference, Thursday, November 17, 2020.

**PSB MEMBERS PRESENT**

Dr. Kristina D. Mena, Chair  
Dr. Ivonne Santiago, Vice-Chair  
Terri Garcia, Secretary-Treasurer  
Mayor Dee Margo, Ex-Officio Member  
Christopher A. Antcliff, Member  
Henry Gallardo, Member  
Bryan Morris, Member  
Terri Garcia, Member

**PSB MEMBERS ABSENT**

Henry Gallardo, Member

**PSB EMPLOYEES PRESENT**

John E. Balliew, P.E., President and Chief Executive Officer  
Daniel Ortiz, General Counsel

**EPWU EMPLOYEES PRESENT**

Alan Shubert, Vice President  
Zulema Jamis, Interim, Executive Assistant  
Felipe Lopez, Utility Chief Operations Officer  
Alfredo Solano, Chief Information Officer  
Edgar Campos, Utility Information Systems Manager  
Adriana Castillo, Engineering Division Manager

**MEDIA**

None

**GUESTS**

None

The special meeting was called to order by Dr. Mena at 6:00 p.m. A quorum of the Public Service Board members was present.

### REGULAR AGENDA

**1. CONSIDERED AND AUTHORIZED THE PRESIDENT AND CEO TO SIGN AN INTERLOCAL AGREEMENT BY AND BETWEEN EL PASO COUNTY, TEXAS, AND THE EL PASO WATER UTILITIES PUBLIC SERVICE BOARD FOR THE CONSTRUCTION OF WATER SERVICE FOR PORTIONS OF THE SQUARE DANCE (DESERT ACCEPTANCE) COMMUNITY.**

Mr. John Balliew, President and CEO provided a presentation to the Board regarding this item (copy on file in Central Files). The County of El Paso, Texas (County) will utilize funding from the Economic Development Administration's Coronavirus Aid, Relief and Economic Security Act ("CARES Act") to provide first-time potable water service to a portion of the Desert Acceptance (Square Dance) area. In order to assist in providing adequate water services the Square Dance Community area residents, the County determined that it needed assistance from El Paso Water (EPWater). This agreement will allow EPWater to construct water lines extensions designed by the County's engineer utilizing EPWater personnel, equipment and materials. The County will reimburse the EPWater for all costs incurred. Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Mr. Antcliff, seconded by Ms. Garcia and unanimously carried, the Board considered and authorized the President and CEO to sign an Interlocal Agreement By and Between El Paso County, Texas, and the El Paso Water Utilities Public Service Board for the Construction of Water Service for portions of the Square Dance (Desert Acceptance) Community.

**PUBLIC COMMENT: THE PUBLIC SERVICE BOARD SELECTION COMMITTEE CHAIR WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.**

No member of the public signed up or requested to speak. There were no comments from the public

**ADJOURNMENT**

On a motion made by Mayor Margo, seconded by Mr. Morris and unanimously carried, the meeting adjourned at 6:06 p.m., November 17, 2020.

*Kristina D. Mena*

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Kristina Mena-Chair

ATTEST:

*[Signature]*

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Secretary-Treasurer